

Declaration of Use of Generative AI in JIRSEA

(1) JIRSEA general policy on the use of Generative AI and AI-assisted technologies

JIRSEA recognizes the development of advances in technology and is fully supportive of such developments, including Generative AI and AI-assisted technologies that enhance human productivity. While beneficial, researchers submitting papers or research to JIRSEA should exercise due diligence in the use of Generative AI and AI-assisted technologies in their writing and research processes. While this policy is not entirely restrictive, the following serves as guidance to all parties involved in the entire paper or research process at JIRSEA. Authors, researchers, Peer Reviewers, and the Editorial Team, including the Editor, are advised to be guided by the following:

(2) Declaration of generative AI in scientific writing by authors

In the full paper or research submission to JIRSEA, authors must declare the use of generative AI in scientific writing upon submission of the paper. Though not encouraged, and JIRSEA supports the responsible use of Generative AI tools that respect high standards of data security, confidentiality, and copyright protection, authors can use generative AI with the following guidance that applies to the writing process and not to the use of AI tools to analyze and draw insights from data as part of the research process. Authors who submit papers and research to JIRSEA are ultimately responsible and accountable for the content, including Image, Table, and Figure manipulation and the production of artwork for the research or paper (Science Direct, 2025). In JIRSEA publications of research and papers, the term “images and figures” encompasses pictures, charts, data tables, imagery, snippets of images, computer code, and formulas generated using Generative AI and AI-assisted technologies. The term “manipulation” includes augmenting, concealing, moving, removing, or introducing a specific feature within an image or figure. The key processes in the research or paper submitted include and are not delimited to:

- **Writing Process:** Generative AI and AI-assisted technologies should be used only to enhance the readability and language of the manuscript during the writing process.
- **Research Process:** Generative AI and AI-assisted technologies in the research and writing process must be applied with human oversight and control. Authors should carefully review and edit the results to avoid AI-generated, authoritative-sounding output that can be incorrect, incomplete, or biased.
- **Citations and Co-Authorships:** Authors must not list or cite AI and AI-assisted technologies as authors or co-authors on the manuscript since research or paper authorship implies responsibilities and tasks that can only be attributed to and performed by humans.

Suppose the authors do use Generative AI and AI-assisted technologies; in that case, the use of these technologies in scientific writing must be declared by adding a statement at the end of the manuscript when the paper is first submitted. The declaration does not apply to the use of basic tools, such as tools used to check grammar, spelling, and references. Authors who use Generative AI and AI-assisted technologies must clearly acknowledge their use within the article through a statement that includes the full name of the tool used (with the version number), the method of use, and the reason for its use. Authors should not submit papers or research that utilize Generative AI tools in ways that replace core researcher and author responsibilities. If authors have nothing to disclose, they do not need to add a statement.

(3) Declaration of generative AI by Peer Reviewers and Editorial Team, including the Editor

To protect authors' rights and the confidentiality of their research, the JIRSEA does not permit reviewers or editors to use generative AI or AI-assisted technologies, such as ChatGPT, CoPilot, Deepseek, or any other similar services, during the peer review and research paper evaluation process. All reviewers and the Editorial Team, including the Editor, are required to:

- a) **Confidentiality:** Maintain the research or paper as a confidential document by not uploading a submitted research or paper or any part of it into a generative AI tool and AI-assisted technologies as this may violate the authors' confidentiality and proprietary rights and, where the paper contains personally identifiable information may breach data privacy rights.
- b) **Standards of integrity:** JIRSEA, being a publisher for both the JIRSEA and JIRSEA (Journal of Institutional Research South East Asia), subscribes to the COPE (<https://publicationethics.org/>) publication Ethics, and this guides those invited to be reviewers of the Editorial Team including the Editor are held to the highest of the Standard of Integrity with respect to paper or research reviews and Editorial management.
- c) **Use of generative AI tools and AI-assisted technologies:** JIRSEA peer reviewers and Editorial Team, including the Editor, should not use generative AI tools and AI-assisted technologies for analysis or to summarize submitted articles or portions thereof in the creation of their reviews. As such, peer reviewers must not upload unpublished manuscripts or project proposals, including any associated files, images, or information, into generative AI tools and AI-assisted technologies.

JIRSEA subscribes to the highest standards of editorial integrity and transparency, as upheld by its peer reviewers and the Editorial Team, including the Editor. Therefore, those invited and involved in JIRSEA must not upload unpublished manuscripts, including any associated files, images, or information, into Generative AI tools to avoid risks related to confidentiality, infringement of proprietary rights and data, including risks such as inaccuracy and bias, Lack of attribution, and Unintended uses. As the use of generative AI tools and AI-assisted technologies in papers and research continues to evolve, JIRSEA will continuously monitor the ever-changing situation and update this policy as necessary.

Reference

COPE (2023). <https://publicationethics.org/>

Elsevier (2025). <https://www.elsevier.com/about/policies-and-standards/generative-ai-policies-for-journals?form=MG0AV3>

Science Direct (2025). <https://www.sciencedirect.com/journal/journal-of-biotechnology/publish/guide-for-authors>

Taylor and Francis (2025). <https://taylorandfrancis.com/our-policies/ai-policy/?form=MG0AV3>